The Town Council held a Council Workshop on Tuesday, April 12, 2016 at 4:00pm in the Town office at 121 North Gate Road, Myrtle Beach, South Carolina 29572.

 Present Mayor Huston Huffman

 Members of Council Paul Rotondo

 Rebecca Hinds

James Leach

 John Wylie

Chief of Police Kyle Lamparter

 Town Clerk Jennifer Newbold

With a quorum present, Mayor Huffman called the Workshop to order at 4:00pm. The Mayor opened with the first item on the Agenda, review of purchasing procedures.

 Next, bids for Package #2016-02\_RCP pipe\_Catch basins\_Junction boxes were opened. Five sealed bids were submitted; Holbrook Construction was the low bid at $57,501.72. Upon reference checks and proper validation of the contractor, Council will vote on the bid recipient at the April 18th Town Meeting.

 Following the Agenda, Bid Package #2016-03\_Landscape Maintenance was reviewed. The bid will be advertised on April 13th and sealed bids are due by May 9, 2016 at 5pm and will be opened during the May 10th Council Workshop.

Finishing touches on South Gate construction were discussed for Dirt Works and C & H Lawn Care.

 Next, an update on the Fire Wise timeline and recording sheets was provided. Ultimately, Wayne’s Tree Removal received the bid; Vereen voluntarily withdrew. The Clerk was advised of the paperwork and administrative procedure and will follow-through with the residents, council, and committee to complete it by the deadline.

 Activity reports followed; Councilman Leach reported on a summary he has prepared and is finishing for the Special Budget Meeting on April 19th.

Included will be prior budget year primary expenditures by category/code and a year to date statement. He asked that Council consider capital items to pursue.

Councilman Rotondo and the Clerk reported that the Trash and Recycling bid ad had run and that the bids (Package #2016-04) were mailed the prior week.

Mayor Huffman reported on building application and encroachment fees. The Clerk informed Council and residents that the old brochure has been removed from the website and is temporarily replaced with the section of the Code that properly reflects the rates. The Ordinance will be amended to include encroachment fees and any changes to the others. Once this occurs, a new brochure will be posted and available to everyone.

Next, the Mayor informed Council and residents that the Town has received a majority of the petitions signed and returned for the Municipal Improvement District (MID). With a majority having consented thus far (8 of 12), the Town is able to move forward in the process. Following legal procedure and waiting periods, September 2016 seems to be the most optimistic goal for formation.

The Mayor announced that a member of the Planning Commission wishes to resign his position and that Charles Helsel has volunteered as his replacement. He will be sworn-in at the next Town Meeting.

 C & H will be advised to spray along the Route 17 curbing and to schedule growth removal cutting more toward the end of the growing season. Items were added to the Town Meeting Agenda and Hinds made a motion and Leach seconded to ENTER EXECUTIVE SESSION AT 4:45PM to discuss the bid packages. The motion was unanimously approved.

At 5:03pm, Hinds made a motion and Leach seconded to reconvene regular session. A reminder of the Special Budget Meeting on April 19th and the May Workshop and Meeting dates were announced. With no further business to address, the Workshop adjourned at 5:11pm.

 Respectfully submitted,

Jennifer Newbold

 Town Clerk

Approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_