The Town Council held a Council Workshop on Tuesday, May 10, 2016 at 4:00pm in the Town office at 121 North Gate Road, Myrtle Beach, South Carolina 29572.

Present Mayor Huston Huffman

Members of Council Paul Rotondo

Rebecca Hinds

James Leach

Chief of Police Kyle Lamparter

Town Clerk Jennifer Newbold

Absent Councilman John Wylie

With a quorum present, Mayor Huffman called the Workshop to order at 4:00pm. The Workshop began with the first item on the Agenda, opening of Bid Package #2016-03 Town Landscape Maintenance. Three sealed bids were opened; C & H Lawn Care submitted the low bid at $1, 879.50/month and a $22,554.00 annual cost. Council will vote on and award the bid recipient at the Town Meeting on May 16, 2016.

Next, bids for Package #2016-04 Trash and Recycling were opened. Two sealed bids were submitted; GG & G submitted the low bid. Proper and thorough validation, etc. will take place before any date to vote on or award the bid is set.

Following the Agenda, a summary of the Fire Wise event was presented; total cost for the event was $9,021.44. Mayor Huffman announced that the Clerk drafted and submitted the request for reimbursement to the Forestry Commission.

An update on the RCP Project followed. The Mayor informed Council and residents that Holbrook Construction is unable to complete the project. The depth required to dig is more than they initially anticipated; it will require additional, larger equipment. Moving forward, the Mayor will continue negotiations with the next lowest bidder. Ultimately, the project may require a new bid.

Next was review of Ordinance #2016-03. The ordinance will amend Chapter 6 Article III Sec. 6-46 Procedure of Town Code Review Fee Schedule. An encroachment fee will be added to the fee schedule. Once the ordinance is amended, the building permit brochure will reflect any changes.

Following the Agenda, Mayor Huffman reported on the progress of the sewer system and Municipal Improvement District (MID). The Town’s next step is to draft a resolution with intent to form a MID; ten of twelve have signed the petition. At next week’s Town Meeting, the Town Attorney will attend an executive session to further discuss the resolution and plans.

Councilwoman Hinds reported that all but one vacant lot had been cleared. In addition, C & H will mow the right of ways on Route 17 so it will be easier to collect trash after Memorial Day.

Activity reports followed; Councilman Rotondo reported on the re-grating of the South Gate Road project and suggested grass seed be spread over the area. Councilman Leach announced that the Budget is being updated with regards to April Financial reporting and with the Trash and Recycling bid being questionable, and the Storm Drain Project not being bid successfully. The Clerk advised that she would email the Town informing residents of the new office hours; the website will reflect them and have the email posted as well. Next, the Mayor informed Council and residents that grass seed and sod had been laid on the Town Office lawn in the past weeks and that the Gates were also pressure washed.

Public Input followed. Discussion about accommodations and inspection for increased septic system size took place for remodeling, additions, etc.; this occurred in reference to the recent, successful DHEC audit.

Items were added to the Town Meeting Agenda and Hinds made a motion and Leach seconded to ENTER EXECUTIVE SESSION AT 5:13PM to discuss the bid packages. The motion was unanimously approved.

At 5:22pm, Hinds made a motion and Rotondo seconded to reconvene regular session. With no further business to address, the Workshop adjourned at 5:23pm.

Respectfully submitted,

Jennifer Newbold

Town Clerk

Approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_